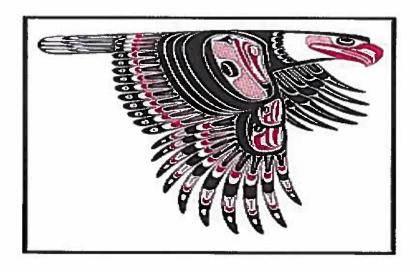


SEPTEMBER 7, 2016

Community Notice





SCHOOL BUS/ DUMP TRUCK DRIVER

Bus Driver's/ Dump Truck Course

Admission Requirements:

- Applicants must be at least 21 years old
- Copy of Driver's
 Abstract/License
- Have a full G driver's license
- •Written Test

Objective

This program includes 4 days in class covering the MTO Air Brake program and OSL Defensive Driver Program MTCU Surface Mining program and WHMIS two weeks (807 hours) (am-5pm daily of on road practical training and preparing for the road test

If there are any community members interested in participating in this course please leave your name with Sandy at the Council Office

Phone - 807 481-2508 Email - ea@nigig ca

We will be accepting names till Friday September 9th 2016





Nigigoonsiminikaaning First Nation Requires one full-time RIGHT TO PLAY COORDINATOR

Nigigoonsiminikaaning First Nation is seeking a professional, responsible and self motivated individual with strong organizational and communication skills to fill the position of **RIGHT TO PLAY COORDINATOR**. Under the direction of the General Manager, the Right to Play Coordinator is responsible for the day to day operations of the Right to Play Program within the community.

Qualifications and Requirements for this position are as follows:

- 1. High School Diploma or equivalent;
- 2. Post Secondary Diploma or Certificate in Recreation or Social Work an asset,
- 3. Knowledge of Nigigoonsiminikaaning First Nation and its culture, traditions and lifestyles;
- 4. Understanding of the First Nation's Organizational Structure;
- 5. Must have excellent communication skills;
- 6. Possess positive interpersonal skills;
- 7. Must uphold strong work ethics and maintain strict confidentiality;
- 8. Ability to organize activities, promote healthy choices and engage the youth
- 9. Strong computer skills and experience with Excel and Word; and
- 10. Ability to work alone, with minimal supervision and meet programming deadlines.

Applications must include:

- A covering letter, resume, and three professional references one of which must be from a current or former supervisor; and
- Written authorization to contact references.

Please Note:

- Salary for this position will be based on qualifications and experience;
- Applications will be accepted only through mail, e-mail, or hand delivery.

X

Applications deadline: <u>Thursday Sept 8, 2016</u> no later than 4:00 PM (CST)
Contact Person: Stephanie Wrolstad – General Manager

Interested individuals should forward their application to:

ATTENTION: General Manager
Nigigoonsiminikaaning First Nation
PO Box 68
Fort Frances, ON P9A 3M5
Phone: (807) 481-2508
Fax: (807) 481-2511
E-mail: nfngeneralmanager@nigig.ca

*Please Note: Only those applicants granted an interview will be notified;



Nigigoonsiminikaaning First Nation EMPLOYMENT OPPORTUNITIES

We are currently accepting applications for the following positions

Cleaner - Daycare, Gym and Upper Office (6 month contract with the possibility of extension)

Casual Staff - on call for administration

Relief Staff – Education/Daycare (must be able to obtain Vulnerable Sector Crim Check)

Applications must include:

- A covering letter, resume, and three professional references one of which must be from a current or former supervisor; and
- Written authorization to contact references.



Applications deadline: Thursday <u>Sept 8, 2016</u> no later than 4:00 PM (CST) Contact Person: Stephanie Wrolstad – General Manager

Interested individuals should forward their application to:

ATTENTION: General Manager
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*Please Note: Only those applicants granted an interview will be notified;



NIGIGOONSIMINIKAANING FIRST NATION COMMUNITY SUPPORT SERVICES invites applications for

Foster Care Coordinator

The Foster Care Coordinator is responsible for the recruitment, appraisal, orientation, training, supervision and support of emergency, regular and specialized care homes. The Foster Care Coordinator recruits emergency, regular and specialized care homes, conducts home studies and recommends approval of homes, and provides training, supervision and support for caregivers.

Qualifications:

- Sachelor of Social Work, OR 2 year college diploma in human services;
- A minimum of 2 years experience in the recruitment and supervision of foster or customary care homes and the training of caregivers, OR 2 years experience in case management and the provision of counseling and support services for children and other family members, including the placement and supervision of children in care;
- Thorough knowledge of the Child and Family Services Act, particularly part X, and Regulations and customary care policy of WFS and Nigigoonsiminikaaning First Nation;
- Thorough knowledge of the Rainy Lake Community Care Program and the Weechi-it-te-win case management model, its procedures and documentation;
- < Good written and oral communication skills, problem solving and decision making skills;
- Experience in preparing and presenting workshops;

Salary: To commensurate with qualifications and experience.

<u>Closing Date</u>: Thursday, September 15, 2016 by 4:00 pm. Applications received after the deadline will not be accepted.

Applications must include a cover letter, resume with 3 professional references. Authorization to contact references must be included with the application. The successful applicant will be required to submit a Vulnerable Sector Check satisfactory to Nigigoonsiminikaaning First Nation. Applications can be mailed, submitted through fax at (807) 481-1110 or emailed to cssmanager@nigig.ca to the attention of:

Garry Windigo, CSS Manager
Nigigoonsiminikaaning First Nation
Community Support Services
P.O. Box 368
Fort Frances, Ontario
P9A 3M5

Phone #: (807) 481-1110 Fax #: (807) 481-1026



NIGIGOONSIMINIKAANING FIRST NATION COMMUNITY SUPPORT SERVICES invites applications for

Family Service Worker

The Family Service Worker is responsible for child welfare case management and service delivery for all children in care and family support cases of Nigigoonsiminikaaning First Nation.

Qualifications:

< Bachelor of Social Work, OR 2 year college diploma in human services;

- < A minimum of 2 years experience in case management and support services for children and other family members, including the placement and supervision of children in care;
- Thorough knowledge of the Child and Family Services Act, particularly part X, and < Regulations and customary care policy of WFS and Nigigoonsiminikaaning First Nation;
- Thorough knowledge of the Rainy Lake Community Care Program and the Weechi-it-te-< win case management model, its procedures and documentation:
- Good written and oral communication skills, problem solving and decision making skills; <

< Experience in preparing and presenting workshops:

Salary: To commensurate with qualifications and experience.

Thursday, September 15, 2016 by 4:00pm.
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> Garry Windigo, CSS Manager Nigigoonsiminikaaning First Nation **Community Support Services** P.O. Box 368 Fort Frances, Ontario P9A 3M5

Phone #: (807) 481-1110 Fax #: (807) 481-1026



Rainy River District School Board Notice of Position

ESP Bargaining Unit Members and External Applicants

Posting Number:

1617-19

Date: August 31, 2016

To:

Members of ETFO-ESP and External Applicants

Anticipated Start Date:

To be determined

Position:

1.0 FTE Educational Assistant

Job Description:

Attached

Location:

Mine Centre School

Hours of work:

30 hours per week

Rate of pay:

\$22.12 to \$22.64 per hour

Applications will be prioritized in the following order:

- 1. ETFO-ESP members within the job classification
- 2. ETFO-ESP members outside the job classification
- 3. External applicants with the qualifications, skills and abilities for the position including casual staff

Application Requirements:

- 1. ETFO-ESP members within the job classification who express interest in the position must do so in writing
- ETFO-ESP members outside the job classification must submit a cover letter, resume, and <u>Reference</u>
 <u>Authorization Form</u> including two references (one of which must be from a current or recent supervisor)
- Casual staff and external applicants must include a cover letter, resume, <u>Non-Teaching Application Form</u> and <u>Reference Authorization Form</u> including two references (one of which must be from a current or recent supervisor)

Please submit application documents, referencing the job posting number, to:

Human Resources Department Rainy River District School Board

522 Second Street East Fort Frances, ON P9A 1N4 Fax: (807) 274-1950

Email: <u>humanresources@mail.rrdsb.com</u>

Accommodation in the recruitment process is available upon request for applicants with disabilities.

For further clarification or questions please contact Barbe Dennis, Principal, 807-599-2843

Internal Closing Date: Thursday, September 8, 2016 at 4:00 PM External Closing Date: Monday, September 12, 2016 at 4:00 PM

PLEASE POST!



Rainy River District School Board Fort Frances, Ontario

JOB DESCRIPTION

DATE:

June, 2010

POSITION:

Education Assistant

EMPLOYEE GROUP:

ESP (Educational Support Personnel)

Qualifications Necessary:

A Secondary School diploma or equivalent

Educational Assistant Course preferred or two years experience in a related field

Physical ability to perform the essential duties of the job

Effective oral and written communication skills

Must be able to function as a member of the team

• Flexibility to suit varied needs of students (learning, physical, behavioural needs)

An attitude of respect and sensitivity towards students with varied background abilities, medical needs, behavioural needs, socio-economic and educational status

Computer skills preferred

Position Summary:

Under the supervision of the Principal, the Education Assistant is responsible to assist with the delivery of program to students with identified special needs as determined by the Classroom Teacher, Special Education Resource Teacher, Special Education Coordinator, Speech Language Pathologist and the Principal. The role of the Education Assistant will be influenced by the specific needs of the students. Training required to perform the duties of the position will be provided by the immediate supervisor(s) or other qualified personnel.

Responsible To:

The Education Assistant is responsible to Classroom Teacher, Special Education Resource Teacher, Special Education Coordinator, Speech Language Pathologist and the Principal.

Specific Duties:

- 1. To maintain strict confidentiality of students and student records.
- 2. To assist the teacher in the implementation and facilitation of the Individual Education Plan's outlined programming accommodations and/or modifications.
- To assist and supervise the design and delivery of daily programs associated with the medical, academic, social, behavioural and psychomotor development of students with special needs.

- 4. To assist in the provision of physical care and comfort for each student with special needs which may include any of the following:
 - behavioural support and intervention
 - lifting and positioning of the student
 - assisting with mobility aids such as wheelchairs, walkers, lifts, etc.
 - feeding
 - toileting
 - general maintenance exercises.
- 5. To ensure a safe environment through close supervision during arrivals, departures, lunch hour, recesses and in the classroom for students.
- 6. To assist in the preparation and operation of instructional materials and equipment.
- 7. To collaborate with school personnel, treatment teams and other professional staff from community agencies involved with the student.

Conditions of Employment:

- 1. Rainy River District School Board Policies and Procedures.
- 2. Rainy River District ETFO Educational Support Personnel Collective Agreement



External-Internal Job Posting

Small Business Instructor (contract to March 2017 with possibility of extension) Thunder Bay

Nishnawbe Aski Development Fund (NADF) has an exciting opportunity in our Thunder Bay office for a Small Business Instructor. The Small Business Instructor will develop an easy business plan curriculum to educate/coach First Nation women in their First Nation communities. The focus is to prepare the women to learn and to be aware of entrepreneurship opportunities as an option for income generation. This would include the teaching sections of financial literacy.

The Small Business Instructor will develop a work plan approved by the Loans Manager, to use as a guide for meeting program objectives and targets, based on budget and resources available.

DUTIES AND RESPONSIBILITIES:

- 1. To develop a ten (10) to twenty (20) hour business plan curriculum in order to educate the First Nation women in completing a loan application to NADF. The curriculum may be taught in more than one session to the same audience. The curriculum will include: feasibility, idea generation, surveys, are you ready to be an entrepreneur, business plan basics, cash flow, and bookkeeping.
- To follow-up with all participants to see where else they can assist or guide as they prepare their written business plan
 case to start their own business. Will maintain individual client files to document client's progress and areas we can be
 of further assistance.
- 3. To travel into the remote communities serviced by NADF, to host business planning and/or financial literacy workshops targeted for women.

QUAUFICATIONS:

- 1. A post-secondary diploma or degree in Business and/or Accounting with a minimum of 3-5 years of small business experience.
- 2. Excellent written and verbal communication skills including demonstrated ability to write reports and proposals; and presentations.
- 3. Strong financial analysis and business assessment skills.
- 4. Strong influencing skills with the ability to develop and motivate team members and negotiate with representatives from other areas within the organization.
- 5. Knowledge of and commitment to the services provided by NADF.
- 6. Knowledge of the people, culture, and history of Nishnawbe Aski Nation; in-depth knowledge of the economic climate and business development priorities of the First Nations in NAN.
- 7. Ability to speak Cree, Oji-Cree, or Ojibway would be considered an asset.

Salary range is \$38,538 - \$48,782 commensurate with qualifications and experience. To review a complete job description, please visit our website at www.nadf.org.

Qualified applicants may forward their cover letter and resume with 3 references by September 16, 2016, by 4:30 p.m. (EDT):

Nishnawbe Aski Development Fund

Attn: Millie Carpenter, HR Manager, mcarpenter@nadf.org

107-100 Anemki Drive

Fort William First Nation, ON P7J 114



Bimose Tribal Council Inc.

Head office: Washagamis Bay 38A, P.O. Box 1200, Kenora, Ontario P9N 3X7 Central Office: 598 Lakeview Drive, Kenora, Ontario P9N 3P7 Phone: 807-468-5551 Fax: 807-468-3908



EMPLOYMENT OPPORTUNITY -School Secretary-

PROGRAM: Klizhik Gakendaasowin/Bimose Community High School

LOCATION: Kiizhik School Building

SUMMARY:

Under the direction of the School Principal or designate, the School Secretary is responsible for managing office procedures and providing administrative support to both Kiizhik Gakendaasowin and Bimose Community High School. If required, they will also provide administrative support to any Bimose or Kiizhik education staff located at the Kiizhik school building.

GENERAL DUTIES:

· Provide administrative support for Kiizhik Gakendaasowin and the Bimose Community High School.

SPECIFIC DUTIES:

- Oversee all aspects of general office coordination
- Maintain office calendar to coordinate work flow and meetings
- Maintain and collect employee timesheets and records
- Maintain confidentiality in all aspects of First Nation, staff, and Tribal Council Information
- Manage storage, filing and security of documents
- · Prepare correspondence, reports, and other documents
- Maintain the school(s) student data-base and other data systems, as required.
- Prepare any required Ministry of Education, AANDC and community reports.
- Maintain appointment schedules and calendars for school administrative staff.
- Organize staff meetings, School Council meetings, and conference calls
- Reserve conference and meeting rooms and ensure all equipment, materials and supplies are in place
- Make travel arrangements for school staff
- Assist in agenda and information preparation, prepare meeting packages and contact meeting participants
- · Act as the recorder for the School Council
- · Compile, transcribe and distribute minutes of meetings
- Supervise summer students and other program placements
- Provide related training to First Nations as requested
- · Clerical and other education office related duties as required
- Contact parents, as required
- Support other education staff at the Kiizhik school building, as required

QUALIFICATIONS:

- Post-secondary diploma or equivalent.
- Five (5) years of related work experience or a combination of education and experience.
- Knowledge and proficiency of Microsoft Office products.
- Demonstrated ability in office administration, methods and procedures and the effective use of grammar, spelling and punctuation.
- A comprehensive understanding of data-bases and data entry.
- Fluency in the Anishinaabe language would be an asset.
- Excellent interpersonal, written, and communication skills.
- Access to own transportation and a valid driver's license.
- An awareness of member First Nations and other organizations.
- Ability to work independently with minimal supervision.

A cover letter and a resume listing three professional references must be submitted by <u>Tuesday</u>, <u>September 20</u>, <u>2016 at 4:00 p.m. CST</u>, <u>PLEASE SUBMIT APPLICATION BY MAIL</u>, <u>E-MAIL</u>, <u>IN PERSON</u>, OR FAX TO:

HIRING COMMITTEE C/o Bimose Tribal Council Inc. 598 Lakeview Drive Kenora, ON P9N 3P7

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • E-mail: reception@bimose.ca

For clarification and further details, contact Andy Graham at (807) 468-5551 Ex. 242. Only those selected for an interview will be contacted shortly after the deadline date.



Kiizhik Education Corporation

598 Lakeview Drive, Kenora, ON P9N 3P7 Phone: (807) 468-5551 Fax: (807) 468-3908



EMPLOYMENT OPPORTUNITY -Grade 1/2 Teacher-

PROGRAM: Education Program

LOCATION: Kiizhik Gakinoo'amaadiiwi'gamig School

SUMMARY:

The Grade 1/2 Teacher is responsible for the overall program delivery in their classroom at the Klizhik Gakinoo'amaadiiwi'gamig School. The Grade 1/2 Teacher will ensure that the students who attend have programming and support that meet their own unique educational, emotional, social and physical needs. The Grade 1/2 Teacher reports directly to the School Principal.

QUALIFICATIONS:

- Bachelor of Arts/Science and Bachelor of Education, a Bachelor of Education or an Aboriginal Teacher Education Program (ATEP) diploma.
- Experience or knowledge of best practices in literacy and numeracy at an elementary level.
- · Primary, Junior and/or intermediate qualifications would be an asset.
- Membership in the Ontario College of Teachers would be an asset.
- Excellent management, planning and organizational skills are required.
- · Experience in the education of Anishinaabe students/adults.
- A clean criminal record check and vulnerable sector check.
- Valid driver's license and access to a vehicle.
- · Anishinaabe Language Proficiency is a requirement.

GENERAL DUTIES:

· Teaches the required school programs.

SPECIFIC DUTIES:

- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.
- Observe and evaluate students' performance, behavior, social development, and physical health.
- · Prepare materials and classrooms for class activities.
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.
- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
- Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students.
- · Assign and grade class work and homework.

Posted: September 6, 2016

- Prepare, administer, and grade tests and assignments in order to evaluate students' progress.
- Confer with parents or guardians, teachers, counselors, and administrators in order to resolve students' behavioral and academic problems.
- Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.
- Maintain accurate and complete student records as required by laws, district policies, and administrative regulations.
- Prepare and implement remedial programs for students requiring extra help.
- Prepare objectives and outlines for courses of study, following curriculum guidelines or requirements.
- Confer with other staff members to plan and schedule lessons promoting learning, following approved curricula.
- Meet with other professionals to discuss individual students' needs and progress.
- Prepare for assigned classes, and show written evidence of preparation upon request of immediate supervisors.
- Collaborate with other teachers and administrators in the development, evaluation, and revision of elementary school programs.
- Prepare reports on students and activities as required by administration.
- Attend professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence.
- Plan and supervise class projects, field trips, visits by guest speakers or other experiential
 activities, and guide students in learning from those activities.
- Attend staff meetings, and serve on committees as required.
- Administer standardized ability and achievement tests, and interpret results to determine student strengths and areas of need.
- Support the needs of all students.
- Other duties as assigned.

A cover letter and resume listing three professional references and a current, vulnerable sector criminal record check must be submitted by <u>Tuesday. September 20, 2016 at 4:00 p.m. CST.</u>

PLEASE SUBMIT APPLICATION BY MAIL, E-MAIL, IN PERSON, OR FAX TO:

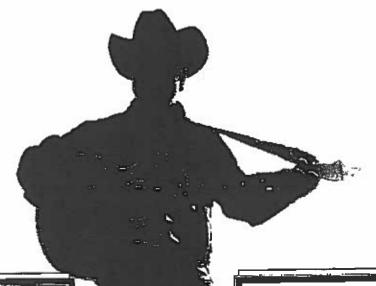
HIRING COMMITTEE
C/o Kiizhik Education Corporation
598 Lakeview Drive
Kenora, ON
P9N 3P7

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • E-mail: reception@bimose.ca

For clarification and further details, contact Andy Graham at (807) 468-5551 Ex. 242. Only those selected for an interview will be contacted shortly after the deadline date.



MEMORIAL TRIBUTE TO OUR CANADIAN LEGEND TOM CONNORS



Couchiching Multi-Use Building

Showtime
7 PM
Doors open @ 6 PM

Saturday September 10, 2016

Admission \$10
-Call for tickets807-274-3228
Couchiching Band
Members 55+ (free)

PERFORMED BY HIS SON THE CANADIAN STOMPPER TAW CONNORS

Are you interested in visiting the newgald Rainy River Project?

New Gold is pleased to offer to the public Free Tours of the Rainy River Project.

Seating is limited so register today!

Tour Dates & Times:

Wednesday, September 14th (Pick up in Fort Frances & Emo)

Leaves Fort Frances at 10:00 a.m.

Pick up in Emo (approx. 10:25 a.m.)

Return to Fort Frances at approximately 1:30 p.m.

Wednesday, September 14th (Emo pick up only)

Leaves Emo at 5:30 p.m.

Return to Emo at approximately 8:00 p.m.

Saturday, September 17th (Pick up in Fort Frances & Emo)

Leaves Fort Frances at 10:00 a.m.

Pick up in Emo (approx. 10:25 a.m.)

Return to Fort Frances approximately 1:30 p.m.

For More Information or to Register Please Contact: Cassandra Cochrane, Community Coordinator 807.482.0928

